DELTA SIGMA THETA SORORITY, INC.

Troup- Coweta Alumnae Chapter

October 6, 2018 Chapter Meeting

President Evette Jones called the meeting to order at 12:03pm on October 6, 2018. It was moved by Soror Taresa Alexander with the noted correction and seconded by Soror Zsa Zsa Heard to adopt the agenda. The motion carried.

There was a total of 31-chapter members in attendance. There was a quorum present.

**MINUTES**

It was moved by Soror Gwendolyn McIntosh and seconded by Soror Sandra Hinton to accept the minutes as presented. The motion carried.

**RECOGNITION OF VISITING SORORS-** None

**COMMUNICATION & CORRSPONDENCE-** Soror Taresa Alexander

Soror Alexander read all correspondence received by the chapter as follows:

* The Next Step Education Team will host a FAFSA Application Workshop for parents, guardians and foster care professionals. The event will be hosted on Saturday, November 3, 2018 at the Riverdale Centre the address is 7210 Church Street, Riverdale, Ga.
* East Coweta High School would like to thank the chapter for providing and making goody bags for their Freshman Orientation.
* The gentleman of Newnan – Fairburn Alumni Chapter of Kappa Alpha Psi Fraternity, Inc. respectfully request an audience with our chapter to formally introduce ourselves and extend an olive branch of brotherhood.
* Empowerment Wednesday Mentorship Program is requesting donations to support to support the great work taking place at Clearview Elementary (formally Whitesville Road Elementary School).
* The Theta Xi Zeta Chapter of Zeta Phi Beta request our participation and support the annual Rev. Dr. Martin Luther King Jr. parade on January 12, 2019 at 1pm at Granger Park.

**Protocol Presentation-** Soror Taresa Alexander

* Soror Alexander reviewed the raps during meetings and ceremonies. She also announced that she is the Co-Chair for the Southern Region Protocol Team and that she recommended Tonya Bailey for Georgia State Protocol Team.

**CHAPTER REPORTS (OFFICERS)**

**President-** Soror Evette Jones

* A special “THANK YOU” and Welcome Home to Soror Justina Ogletree and Soror Natakia Jordan as they served as true Ambassadors for our chapter in Uganda, Africa on the Sole of My Footprint Mission Trip.
* Chapter Presidents had the opportunity to meet with representatives from the National Finance, Internal Audit, and Scholarships & Standards Committee during the Southern Region Leadership Team Meeting on September 22, 2018.
* Key Notes from National Finance and Internal Audit Meeting (Soror Pamela Hill and Soror Tonya Smalls)
* Chapter Treasurer should utilize the new template as well as any other recording method to ensure proper reporting in Red Zone and for required submissions to the chapter’s Internal Audit Chair. Quarterly reports must be submitted.
* Chapters should be consistent with local dues for all Sorors. Recommendation was made to meet with Finance/Budget Committee to evaluate current dues structure for chapter and realign to ensure it concurs with Grand Chapter.
* Guidance will be forthcoming regarding PayPal account. Grand Chapter has decided that it is allowable for chapters to pass on the fees charged by PayPal to Sorors should the chapter vote to utilize it to pay dues. Chapters have been asked to wait to vote on this matter until the language to be included in the Policies and Procedures regarding this is issued by the National Finance Committee.
* Key Notes from Scholarship & Standards Meeting (Soror Amaris Johnson)
* All chapters in the Southern Region who were notified that their new Policies and Procedures and ROOF documents were received was to ensure they could meet the Compliance deadline and begin chapter operations on September 1, 2018. However, most chapters did not properly prepare their Policies and Procedures in accordance with the new template.
* Soror Johnson has provided our chapter with a guide to use to make revisions to our Policies and Procedures. Recommendation was made to meet with the Policies and Procedures Committee to discuss revisions needed. The revised Policies & Procedures is due to Soror Johnson by October 22, 2018.
* We are still awaiting receipt of the Regional Gifts. There are still Southern Region Pin, T-Shirt, and Scarf are still available for purchase. Orders must be placed through the chapters.
* **We are still in need of a Chair for the Economic Development Committee!!!**
* We will have a special presentation from Brannon Jones from the Newnan Fairburn Alumni Chapter of Kappa Alpha Psi Fraternity, Inc. following the meeting.

Important Dates and Information:

**November 10, 2018 – Leadership Summit (Troup-Coweta Alumnae – Host Chapter)**

Registration will be **$35.00** for all Sorors required to attend (Chapter Presidents, 1st Vice Presidents, PP&D Chairs, Social Action Chairs, and Primary & Secondary Advisors)

**• February 22 -24, 2019 – Georgia State Cluster (Macon, GA)**

**Financial Secretary-** Soror Rita Dunn- Lee

* Soror Dunn-Lee provided the Financial Secretary report for funds collected for the month of September. A written report was distributed to the chapter officers and has been posted to the chapter’s website in the Members Only section.

**Treasurer-** Soror Elizabeth McCord

* Soror McCord provided the Treasurer Report for the Regular and Public Service accounts for the months of September 1, 2018 and September 30, 2018. A written report was distributed to the chapter officers and has been posted to the chapter’s website in the Members Only section

**CHAPTER REPORTS (COMMITTEES)**

**Arts and Letters Committee-** Soror Lynda Dunlap (Soror Evette Jones)

* LaGrange Symphony Concert~ Nutcracker
* Dates for Performance are November 30th – December 2nd
* Location: Troup High School - Fine Arts Building
* Tickets go on sale in early November (Cost: $16 - $22)

**Member Services Committee-** Soror Tifani Woodyard

• **OCTOBER**

-Each Soror should submit the name, phone number and email address of at least two (2) inactive Sorors to someone on the Membership Services Committee.

- We will be inviting inactive Sorors to chapter and social events.

- We will be working with the Fundraising Committee for the “Delta Night at Texas Roadhouse” on October 8th in Newnan. Please invite family, friends, and Sorors. Make sure they have a flyer to present to their server.

• **NOVEMBER**

- We will hold Game Night at Soror Justina Ogletree’s house. Sorors are asked to bring cards, board games and other entertainment. We will have a potluck dinner.

• **JANUARY**

- Dinner and a Movie for Founder’s Day. We will just attend dinner if group can’t decide on a movie. January 13th, 2019, is on a Sunday and we would like to celebrate on Founder’s Day but Saturday, January 12th is also an option.

- It was also suggested that we consider attending some First Friday events.

**• FEBRUARY**

- Assign Delta Pals. Sorors should not spend more than $20 on their Pal.

- Sign-up sheets will be distributed for upcoming events.

- Will distribute Sisterhood Month (March) calendar

**MARCH - SISTERHOOD MONTH (**Calendar of Events will include the following)

- **Church Service – Saint Smyrna Baptist Church, Newnan (Suggested Date: March 10, 2019 - 9:00 AM Service)**

- Church Members from Chapter: President Evette Jones, Soror Shirley Key, Soror LaTonya Richardson, Soror Cynthia Dowdell, and Soror Mattie Claiborne

- Lunch at O’Charley’s or Meat-N-Greet after service

**- Sip N Strokes (Suggested Date: March 16, 2019)**

- Expecting 30 – 40 Sorors to participate (Sorors will be asked to pay for their spot and bring a beverage. Committee will pay for the food)

- Possible location: LaGrange Housing Authority, LaGrange

- Soror Shabre Lovelace will contact the artist

- **TOP GOLF (Suggested Date: March 30, 2019)**

- Recommendation is that we hold this event early in the day so that all Sorors who attend can play. We hope to secure several spots together.

- 6-7 people are allowed for each bay area ($35 per bay area). We will reserve the time for 1:30 PM – 5:00 PM

**Fundraising Committee**

* “DELTA NIGHT AT TEXAS ROADHOUSE”

We have our first fundraising event on Monday, October 8th at Texas Roadhouse in Newnan, GA. We are asking Sorors to sign up to meet Guest at the door. We will start at 4:00 pm until closing. Please make sure you get flyers and invite your friends and family. Guest must have the flyer in order for us to earn 10% off ticket sales.

* Belk Charity Event on November 3rd

We have tickets for the Belk Charity Event. The tickets are $5.00 and we make 100% profit off all ticket sales. We will also set-up a table at the Belk’s at the LaGrange Mall to sale tickets on 10/13 or 10/20.

* Designer Bingo

We are moving Designer Bingo to January. We are still finalizing the January date.

* Delta Breakfast at Applebee’s

We are moving this event to December and we are working on finalizing the date.

We will have the date and tickets for both Designer Bingo and Delta Breakfast before the November meeting.

**Courtesy & Hospitality-** Soror Gertrude Alford

**PLEASE be informed of the following:**

• We would like to acknowledge and thank Soror Zsa Zsa Heard for the use of the facilities for our chapter meetings for September 2018 – January 2019. We truly appreciate you!

• You may review the refreshment schedule online at SignUpGenuis.com or on our chapter website under the Members’ Only section.

• SignUpGenius.com will also notify each person in your group two (2) weeks prior to the time for your group to serve.

• Please plan to prepare for an average of 50 people in attendance.

• Each group is responsible for the food, drinks, condiments, tablecloths, ice, paper products, etc.

• Also, please plan to set up prior to the start of the meeting for your one month.

HAPPY BIRTHDAY to the following Sorors born in the month of October:

Tracy Lewis ~ 5th

Pamela Alston ~ 15th

Monica James ~ 21st

Bernice Thomas ~ 27th

**UNFINISHED BUSINESS-** President Evette Jones

President Evette Jones made the chapter aware that we will be ordering the bling two- tone name badge and the cost is $12.00

**NEW BUSINESS –** President Evette Jones

* Request for a donation from Empowerment Wednesday: President Jones reviewed the request presented during Communication and Correspondence for their mentoring program.

It was moved by Soror Rose Alford and seconded by Soror Zsa Zsa Heard to donate $100 to the Empowerment Wednesday Mentoring Program. The motion carried. (30 Ayes, 0 Nays)

* Request for a donation from the Theta Xi Zeta Chapter of Zeta Phi Beta Sorority Inc.: President Jones reviewed the request presented during the Communication and correspondence in support of their annual Rev. Dr. Martin Luther King Jr. parade.

It was moved by Soror Taresa Alexander and seconded by Soror Gwendolyn McIntosh to donate $25 in support of the parade. The motion carried. (32Ayes, 0 Nays).

**ANNOUCEMENTS –**

* Soror Annie Hoggs announce that Soror Theresa Freeman needs to be added to the sick and shut in list. Soror Gwendolyn McIntosh stated instead of calling her to please send a card to her home.
* Budget Committee will meet on Saturday, October 27 at 1pm the location is 401 Canterbury Dr. Lagrange, Ga.
* .

**ADJOURNEMENT**

It was properly moved by Soror Rose Alford and seconded by Soror Yashica Brooks to adjourn the meeting. The motion carried.

The meeting was adjourned and followed by the Ritualistic Closing.

Respectfully Submitted by

De’sa Fuller Evette Jones

Recording Secretary Chapter President